

LEA PLAN  
**Title III Sample Unified District**

**PROGRESS: 0%**  
 (0 of 39 Action Items Complete)

The following report is filtered by active items, all statuses, all funding sources, all assignments, and all tags.

**GOAL Goal 2A: AMAO 1 -Annual Progress Learning English**

An increasing percentage of English Learners will gain at least one proficiency level on the annual CELDT

By August 2012, the percentage of English Learners who gain at least one proficiency level annually on the CELDT will increase from 48.9% to 53% in order to move toward State defined expectations for meeting the CELDT criterion for English Language Proficiency.

By August 2013, the percentage of English Learners who gain at least one proficiency level annually on the CELDT will increase from 53% to 58% in order to meet defined expectations for meeting the CELDT criterion for English Language Proficiency.

Filing Cabinet Count	0	Budgeted:	\$350,000.00
Resources and state requirements for this goal Available	3		

**STRATEGY Implement ELD Time, Curricula, and Instruction**

All English Learners will receive ELD instruction on a daily basis using district adopted ELD instructional materials/curricula.

Filing Cabinet Count	0	Budgeted	\$350,000.00
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**ACTION STEP Ensure All ELs have access to appropriate ELD texts**

LEA will provide district- adopted, standards-based ELD core and supplementary materials for all programs. These materials will address vocabulary, syntax, grammar, functions, and conventions within real-life situations using meaningful content.

Status	Not Begun 11/22/2011	Filing Cabinet Count	0
Start-End Dates	11/01/2011 - 01/13/2012	Budgeted	\$350,000.00
Tags	ELD, T3Y2, T3Y4		
Persons Responsible	Elda EI Services		

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GOAL **Goal 2A: AMAO 1 -Annual Progress Learning English**

STRATEGY **Implement ELD Time, Curricula, and Instruction**

ACTION STEP **Ensure All ELs have access to appropriate ELD texts**

TASKS 0 of 5 Complete

<b>Inventory Materials</b>	Not Begun	Due 11/18/2011
Inventory current materials in all schools to identify where materials are needed.		Curtis Curriculum (LEA) , Elda EI Services (LEA)
<b>Recommend Texts ELD Materials Selection Committee</b>	Not Begun	Due 11/30/2011
Teachers with advanced TESOL/ELD degrees from the district will meet at the local COE to review current ELD materials, pilot materials, make recommendations to LEA administration.		Curtis Curriculum (LEA) , Elda EI Services (LEA) , Lizette Diaz (Not Assigned)
<b>BOE Approves Purchase of ELD Texts</b>	Not Begun	Due 1/4/2012
Identify funds to purchase ELD texts for all ELs. Submit to local BOE for approval.		Anna Administrator (LEA) , Bertha Budget (LEA) , Sofia Assist-Supt (LEA)
<b>Purchase ELD Texts</b>	Not Begun	Due 1/18/2012
Purchase sufficient materials for all ELs, based on current EL count.		Sofia Assist-Supt (LEA)
<b>Distribute ELD texts to all schools</b>	Not Begun	Due 2/17/2012
District will use this year's CELDT results to estimate number of texts by level for each school and distributes to Principals of all schools.		Sofia Assist-Supt (LEA)

ACTION STEP **Assign English Learners to ELD Courses**

All ELs will be assigned to ELD block/courses, based on their EL Proficiency level (1-5) within grade level bands: K-1, 2-3, 4-5, 6-8, 9-12 so that no more than two contiguous levels are enrolled in the same course (e.g., beginning, intermediate, advanced).

Status	Not Begun 11/22/2011	Filing Cabinet Count	0
Start-End Dates	01/13/2012 - 06/28/2013		
Timeline Notes	each semester teachers and counselors will meet to determine which students are ready to change to another ELD course, based on latest assessment results.		
Tags	ELD, T3Y2, T3Y4		
Persons Responsible	Anna Administrator		

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**GOAL Goal 2A: AMAO 1 -Annual Progress Learning English**

**STRATEGY Implement ELD Time, Curricula, and Instruction**

**ACTION STEP Assign English Learners to ELD Courses**

TASKS 0 of 2 Complete

<b>Assign students</b>	Not Begun	Due 6/28/2013
Site administrators, clerks, teachers, and registrars assign ELs to appropriate classes/block. Provide list to EI Director. EEach semester/trimester through June 2013.		
<b>Send updated EL rosters to site administrators</b>	Not Begun	Due 6/28/2013
Deloren Data will send updated data lists to site administrators on ELs with status in ELD by the end of each semester.		

**ACTION STEP Ensure Instructional ELD Minutes Provided**

District will ensure ELD time is provided to all ELs, CELDT Levels 1-5, until students reach district reclassification criteria. Students in grades K-5 will receive 45 minutes of ELD instruction daily; those in grades 6-12 will receive 60 minutes (or one period) of ELD instruction daily.

Status	Not Begun	11/22/2011	Filing Cabinet Count	0
Start-End Dates	02/27/2012 - 06/28/2013			
Tags	ELD, T3Y2, T3Y4			
Persons Responsible	Zoe Brown, Kurt Tester			

TASKS 0 of 2 Complete

<b>Submit Elementary Schedules</b>	Not Begun	Sofia Assist-Supt (LEA)
Principals will submit daily schedules of all teachers to Asst. Supt., highlighting ELD proficiency level groupings, and when and by whom ELD is taught.		
<b>Submit Secondary Schedules</b>	Not Begun	Due 1/9/2012
District will review each intermediate/secondary master schedule for each semester to ensure that ELD courses e.g., beginning, intermediate, advanced) are offered daily to all ELs in the school.		

**ACTION STEP Implement Effective ELD Instruction**

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GOAL **Goal 2A: AMAO 1 -Annual Progress Learning English**

STRATEGY **Implement ELD Time, Curricula, and Instruction**

ACTION STEP **Implement Effective ELD Instruction**

Implement effective, differentiated, rigorous ELD instruction that follows curriculum and is modified based on student language needs.

Status	Not Begun	11/22/2011	Filing Cabinet Count	0
Start-End Dates	02/27/2012 - 06/28/2013			
Tags	ELD, T3Y2, T3Y4			
Persons Responsible	Curtis Curriculum, Elda EI Services			

TASKS 0 of 8 Complete

<b>Use ELD Observation Tool</b>	Not Begun	Due 2/27/2012
ELD teachers will use the District ELD Classroom Observation tool to self-reflect on their practices.		
<b>Graph teacher self-reflection data</b>	Not Begun	
Data from the self-reflections are graphed to provide a baseline measure and initial snapshot of teacher perceptions of their own practice		
<b>Calibrate ELD Observation Tool</b>	Not Begun	
EL Director, district and school administrator(s) meet to review the observation tool and to calibrate with regard to expectations		
<b>Conduct Learning walks through ELD Classes</b>	Not Begun	Due 3/5/2012
EL Director, district and school administrator(s) conduct monthly learning walks using the ELD Classroom Observation tool to monitor changes in ELD instruction and practices. The ELD Coach will accompany the administrator (s) upon request.		

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GOAL **Goal 2A: AMAO 1 -Annual Progress Learning English**

STRATEGY **Implement ELD Time, Curricula, and Instruction**

ACTION STEP **Implement Effective ELD Instruction**

<b>Reflect on ELD Learning Walks</b>	Not Begun	Due 3/26/2012
Data from the observations are summarized and graphed to provide an objective baseline measure and initial snapshot of current ELD practices and instruction; used during monthly meetings.		Deloren Data (LEA) , Peter Principal (LEA)
<b>District and Principals Review Observation Data</b>	Not Begun	Due 3/28/2012
ELD director, Assistant Superintendent, Curriculum Director and school administrator(s) meet monthly to review findings from the learning walks		Curtis Curriculum (LEA) , Elda EI Services (LEA) , Sofia Assist-Supt (LEA)
<b>Conduct Post-observations and reflections Yr 1</b>	Not Begun	Due 6/29/2012
The self-reflection and classroom observation tools are used again at the end of the coaching cycle to measure changes in ELD instruction		Elda EI Services (LEA)
<b>Conduct Post-observations and reflections Yr 2</b>	Not Begun	
The self-reflection and classroom observation tools are used again at the end of the coaching cycle to measure changes in ELD instruction		Elda EI Services (LEA)

ACTION STEP **Use ELD Observation Data to Improve Instruction**

ELD Coaches and school administrators meet with teachers to share and discuss the teachers perceptions of their ELD instruction in comparison to the objective observations resulting from the learning walks. The data are used to develop a school-wide/department focus and action plan for improving ELD instruction. Data collected from individual classroom observations are used as a starting point for individual coaching .

Status	Not Begun 11/22/2011	Filing Cabinet Count	0
Start-End Dates	04/02/2012 - 06/28/2013		
Tags	ELD, T3Y2, T3Y4		
Persons Responsible	Curtis Curriculum, Elda EI Services, Peter Principal		

TASKS 0 of 9 Complete

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**Title III Sample Unified District****GOAL Goal 2A: AMAO 1 -Annual Progress Learning English****STRATEGY Implement ELD Time, Curricula, and Instruction****ACTION STEP Use ELD Observation Data to Improve Instruction**

<b>Coach ELD teachers Yr 1</b>	Not Begun	Due 4/2/2012
District ELD coaches and consultants will work at schools to provide individual coaching for teachers providing ELD at K through 12 grades and professional development for school staff and/or teams.		
		Curtis Curriculum (LEA) , Elda EI Services (LEA)
<b>Create ELD Coaching Schedule</b>	Not Begun	Due 9/3/2012
ELD coaches/ consultants will create master schedule for providing services to schools		
		Elda EI Services (LEA)
<b>Meet with school administration</b>	Not Begun	Due 8/20/2012
ELD coaches/ consultants will meet with principal and leadership teams in the first cycle to assess needs and schedule specific site PD topics and coaching sessions..		
		Elda EI Services (LEA)
<b>Conduct Elementary Coaching Cycle 1</b>	Not Begun	Due 10/3/2012
Each elementary site in the first coaching cycle, coaches will complete classroom observations, staff PD sessions, and begin targeted, comprehensive coaching based on the coaching cycle		
		Elda EI Services (LEA)
<b>Conduct Elementary Coaching Cycle 2</b>	Not Begun	Due 12/3/2012
Coaches will begin the second round of elementary schools.		
		Elda EI Services (LEA)
<b>Conduct Elementary Coaching Cycle 3</b>	Not Begun	Due 3/4/2013
Coaches will begin the third round of coaching.		
		Elda EI Services (LEA)
<b>Conduct Secondary ELD Coaching Cycle 1</b>	Not Begun	Due 10/15/2012
Secondary ELD coaching will begin by Oct. 2012, starting with teachers new to teaching ELD.		
		Elda EI Services (LEA)
<b>Conduct Secondary ELD Coaching</b>	Not Begun	Due 6/29/2012
All secondary ELD teachers will receive targeted, comprehensive coaching based on the coaching cycle to include joint planning, demonstration lessons and side-by-side teaching and reflection.		
		Elda EI Services (LEA)

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GOAL **Goal 2A: AMAO 1 -Annual Progress Learning English**

STRATEGY **Implement ELD Time, Curricula, and Instruction**

ACTION STEP **Use ELD Observation Data to Improve Instruction**

<b>Conduct Secondary ELD Coaching Year 2</b>	Not Begun	Due 6/28/2013
Coaching cycles will be repeated in the 2012-2013 school year.		Elda EI Services (LEA)

STRATEGY **Provide Scaffolded Content Instruct.supporting ELD**

All English Learners will receive content instruction (ELA, Math, Social Science, Science, etc.) using scaffolded instruction that is differentiated to meet ELs' content learning and ELD needs.

Filing Cabinet Count 0

ACTION STEP **Write scaffolded lesson plans**

Teachers will write lesson plans which reflect appropriate scaffolding and instructional techniques.

Status	Not Begun 11/22/2011	Filing Cabinet Count	0
Start-End Dates	02/17/2012 - 06/29/2012		
Tags	T3Y2, T3Y4		
Persons Responsible	Sofia Assist-Supt, Elda EI Services		

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**Title III Sample Unified District****GOAL Goal 2A: AMAO 1 -Annual Progress Learning English****STRATEGY Provide Scaffolded Content Instruct.supporting ELD****ACTION STEP Write scaffolded lesson plans**

TASKS 0 of 7 Complete

<b>Develop Lesson Plan Template</b>	Not Begun	Due 2/1/2012
Asst Supt will assign district staff to develop scaffolded content lesson plan template.		
<b>Train principals in Scaffolded Lesson Plan Use</b>	Not Begun	Due 2/13/2012
District will train all principals in what to look for in scaffolded lesson plans.		
<b>Principals train teachers on Lesson Plans</b>	Not Begun	Due 2/24/2012
Train teachers on Scaffolded lesson plans.		
<b>Principals require weekly scaffolded lesson plans</b>	Not Begun	Due 3/2/2012
Principals will require one sample lesson plan for one day from all content area teachers (core - ELA, Math, Science, Social Studies).		
<b>Asst Supt and Principals Discuss Lesson Plans</b>	Not Begun	Due 3/9/2012
Principals meet to review sample scaffolded lesson plans with other principals and asst supt, get feedback and take back to teachers.		
<b>Teachers write Scaffolded Lesson Plans</b>	Not Begun	Due 3/30/2012
Principals set time for teachers to write scaffolded lesson plans in core content classes so that principals can observe lessons. Principals also provided oral feedback to teachers.		
<b>Monthly lesson plan writing and observations</b>	Not Begun	Due 6/28/2013
Principals schedule walkthroughs, observations, and written lesson plans from teachers in core content at least once per month through June 2013		

**ACTION STEP Review lesson plans**

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**GOAL Goal 2A: AMAO 1 -Annual Progress Learning English**

**STRATEGY Provide Scaffolded Content Instruct.supporting ELD**

**ACTION STEP Review lesson plans**

Principals will review lesson plans, provide feedback to teachers, and request additional assistance with teachers who have difficulty creating scaffolded lesson plans.

Status	Not Begun	11/22/2011	Filing Cabinet Count	0
Start-End Dates	02/24/2012 - 06/29/2012			
Tags	T3Y2, T3Y4			
Persons Responsible	Sofia Assist-Supt			

**TASKS 0 of 1 Complete**

<b>Monthly review with feedback</b>	Not Begun	Due 6/28/2013
Principals review core content teacher lesson plans monthly and observe instruction during lesson. Monthly through June 2013		Peter Principal (LEA)

**ACTION STEP Monitor Scaffolded Content Instruction**

District and site administrators will monitor classroom instruction of ELA, Math, Social Studies, and science on a daily basis to inform program needs and ensure implementation of effective instructional strategies (e.g., SDAIE, Marzano) from staff development.

Status	Not Begun	11/22/2011	Filing Cabinet Count	0
Start-End Dates	08/24/2012 - 06/28/2013			
Tags	T3Y2, T3Y4			
Persons Responsible	Sofia Assist-Supt			

**TASKS 0 of 1 Complete**

<b>Provide coaching</b>	Not Begun	Due 4/2/2012
Coaches will be available to mentor teachers in the classroom as needed and as requested by principals.		Anna Administrator (LEA) , Curtis Curriculum (LEA) , Elda EI Services (LEA)

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**GOAL Goal 2A: AMAO 1 -Annual Progress Learning English**

**STRATEGY Dev. Monitoring Sys. to Improve ELs' Eng. Progress**

Develop systems that permit district and school staff to collect, report, analyze and interpret data regarding English Learners' linguistic and academic progress and achievement; it provides training and support to staff in using these data to improve instruction for English Learners. LEA administrators will develop structured protocols and train site staff in their use, in order to facilitate collaborative data team discussions and monitor progress toward EL goals.

Filing Cabinet Count 0

**ACTION STEP Use Formative Assessment to Monitor and Improve**

Data teams from the schools will use ELD, ELA, Math, Social Studies and Science formative assessments (curriculum-based and benchmark) to monitor EL language development and academic achievement monthly. During these meetings data will be shared, teachers will share successful strategies, and students may be moved to different instructional settings to improve achievement.

Status	Not Begun 11/22/2011	Filing Cabinet Count	0
Start-End Dates	04/20/2012 - 06/28/2013		
Tags	T3Y2, T3Y4		
Persons Responsible	Curtis Curriculum, Deloren Data		

TASKS 0 of 7 Complete

- |  |           |  |
|--|-----------|--|
| <b>Enter assessment data into database</b>   | Not Begun | Due 3/26/2012                              |
| All CELDT, ELD, ELA, Social Science and Science tests will be entered in the district's data base and made accessible to teachers within 15 days testing.                                    |           | Deloren Data (LEA) , Peter Principal (LEA) |
| <b>Hold CST and CELDT Meetings</b>   | Not Begun | Due 3/30/2012                              |
| Teachers will participate in PLC data protocol meetings to analyze student data in October (CSTs) and in March (CELDT).  |           | Deloren Data (LEA) , Peter Principal (LEA) |
| <b>Hold Monthly Data Team/PLC Meetings</b>   | Not Begun | Due 10/28/2011                             |
| Principals and Teachers form Professional Learning Communities (PLCs) for the purpose of analyzing and interpreting data on EL linguistic and academic progress based on common assessments. |           | Deloren Data (LEA) , Peter Principal (LEA) |

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GOAL **Goal 2A: AMAO 1 -Annual Progress Learning English**

STRATEGY **Dev. Monitoring Sys. to Improve ELs' Eng. Progress**

ACTION STEP **Use Formative Assessment to Monitor and Improve**

<b>Develop common assessments</b>	Not Begun	Due 12/2/2011
AE & SE administrators will provide and facilitate collaboration time for classroom teachers to develop common assessments based on data analysis for ELD that address all proficiency levels.		
<b>Modify instruction</b>	Not Begun	Curtis Curriculum (LEA) , Peter Principal (LEA)
Teachers will regularly monitor EL progress (every month through PLCs) and adjust English Language Development lessons and scaffolded content strategies for EL's based on performance, grades, and formative assessments (short cycle common assessments).		
<b>Create lessons linked to student needs</b>	Not Begun	Due 4/27/2012
Teachers will submit data reflecting student results with evidence of lesson and strategies aligned to needs as determined.		
<b>Principals Monitor PLC/Data Teams</b>	Not Begun	Sofia Assist-Supt (LEA)
Principals will monitor and support teachers through the PLC process by monitoring monthly meetings as scheduled on annual calendar and report to Assistant Superintendent.		

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**GOAL Goal 2B: AMAO 2 - English Proficiency**

By September 2012, the percentage of English learners in language instructional education programs fewer than 5 years attaining English language proficiency will increase from 18% to 20.1%, in order to reach state-defined expectations for meeting the CELDT criterion for English-language proficiency.

By September 2013, the percentage of English learners in language instructional education programs fewer than 5 years attaining English language proficiency will increase from 20.1% to 21.4%, in order to reach state-defined expectations for meeting the CELDT criterion for English-language proficiency.

Filing Cabinet Count	1	Budgeted:	\$192,000.00
Resources and state requirements for this goal Available	3		

**STRATEGY Provide ELA support courses for long-term ELs LTELs**

In addition to providing SDAIE English course for long-term English learners, that offers access to the ELA Core program, provide an additional period of academic language development (ADL) aligned with the core content. Students must have been in U.S. instructional program for more than 5 years and not making adequate progress towards redesignation criteria.

Filing Cabinet Count	0	Budgeted	\$4,500.00
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**ACTION STEP Develop ALD Course(s) for Middle and High School**

EL Specialists, Reading Coaches, and Middle/HS English teachers design Academic Language Development course(s) to include analyzing text structure, complex sentence structure, the first 6000 most frequent words, discipline-related vocabulary, speech writing and performing, debating, research-report writing, etc. This course is an advanced ELD course.

Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	11/14/2011 - 12/16/2011	Budgeted	\$4,500.00
Tags	ELD, T3Y2, T3Y4		
Persons Responsible	Curtis Curriculum, Eida EI Services		

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**Title III Sample Unified District****GOAL Goal 2B: AMAO 2 - English Proficiency****STRATEGY Provide ELA support courses for long-term ELs LTELs****ACTION STEP Develop ALD Course(s) for Middle and High School**

TASKS 0 of 7 Complete

<b>Solicit Volunteer ELA Teachers</b>	Not Begun	Due 11/14/2011
To work with LEA reading coaches and ELD specialists		Curtis Curriculum (LEA)
<b>Form ALD Committee</b>	Not Begun	Due 11/21/2011
Create group and find dates available		Curtis Curriculum (LEA)
<b>Hold ALD Committee Meetings and Make Assignments</b>	Not Begun	Due 12/14/2011
Schedule and hold two meetings; distribute work across members at first meeting to be discussed and modified during second meeting. Create syllabi.		Curtis Curriculum (LEA) , Elda EI Services (LEA)
<b>Add Courses to Master Schedule</b>	Not Begun	Due 11/21/2011
Work with registrars at each intermediate/high to add ALD courses.		Curtis Curriculum (LEA) , Sofia Assist-Supt (LEA)
<b>Meet with ALD Teachers and distribute syllabi</b>	Not Begun	Due 1/13/2012
ELD Specialists and Reading Coaches, along with the Assistant Supt. for Curriculum will meet after school with teachers assigned to teach ALD, go through syllabi and provide support upon request.		Curtis Curriculum (LEA) , Elda EI Services (LEA) , Sofia Assist-Supt (LEA)
<b>Schedule LTELs into ALD courses</b>	Not Begun	Due 1/27/2012
Based on most-recent, preliminary CELDT results, schedule all 5-6 yr+ LTELs into ALD Courses		Curtis Curriculum (LEA) , Sofia Assist-Supt (LEA)
<b>Evaluate ALD</b>	Not Begun	Due 9/1/2011
Program evaluation will include expected student improved outcomes (grades, CAHSEE pass rate, CST scores). Based on data, course will be re-designed, if necessary, and offered each semester.		Curtis Curriculum (LEA) , Elda EI Services (LEA) , Sofia Assist-Supt (LEA)

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GOAL **Goal 2B: AMAO 2 - English Proficiency**

STRATEGY **Implement Reading Intervention**

In addition to ALD course, LTELs who are reading 2+years below grade level (e.g., FBB, BB) will be enrolled in a reading intervention program in lieu of their ELA Core.

Filing Cabinet Count 0 Budgeted \$187,500.00

ACTION STEP **Purchase Intervention Materials**

Based on SBE-approved texts, as well as others available for secondary, purchase best materials to meet reading needs of LTELs in the district.

Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	11/28/2011 - 12/23/2011	Budgeted	\$187,500.00
Tags	T3Y2, T3Y4		
Persons Responsible	Anna Administrator, Curtis Curriculum		

## LEA PLAN

**Title III Sample Unified District****GOAL Goal 2B: AMAO 2 - English Proficiency****STRATEGY Implement Reading Intervention****ACTION STEP Purchase Intervention Materials**

TASKS 0 of 7 Complete

<b>Form Intervention Materials Committee</b>	Not Begun	Due 11/21/2011
ELD specialists and reading coaches from district will meet at county office 3 times to review materials. One meeting to report out and select materials.		Anna Administrator (LEA) , Curtis Curriculum (LEA) , Dorotea District (LEA) , Sofia Assist-Supt (LEA)
<b>Recommend Intervention Materials</b>	Not Begun	Due 12/23/2011
Committee will make formal recommendation to local BOE.		Sofia Assist-Supt (LEA)
<b>Meet with Budget Director to find funds</b>	Not Begun	Due 12/5/2011
Assit Supt and Budget Director will put funding package together.		Bertha Budget (LEA) , Sofia Assist-Supt (LEA)
<b>Get BOE Approval of Intervention Texts</b>	Not Begun	Due 1/11/2012
Recommendation of committee taken by Asst Supt and Budget Director to BOE for approval. Note - ELD and Intervention materials may crossover for grades 4-8 and beyond.		Bertha Budget (LEA) , Sofia Assist-Supt (LEA)
<b>Purchase Intervention Texts</b>	Not Begun	Due 1/13/2012
Submit rush order to publisher, including training		Sofia Assist-Supt (LEA)
<b>Distribute Intervention Texts</b>	Not Begun	Due 1/27/2012
Provide sufficient quantities to schools, based on previous CST/CAHSEE ELA scores (FBB, BB)		Anna Administrator (LEA)
<b>Enroll students in Intervention</b>	Not Begun	Due 1/27/2012
Based on previous CAHSEE/CST ELA scores (FBB, BB), as well as reading scores on CELDT, enroll students in Intervention courses		Curtis Curriculum (LEA) , Peter Principal (LEA) , Sofia Assist-Supt (LEA)

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**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

An increasing percentage of English learners will attain proficiency in reading/language arts and in mathematics annually.

By September 2012, the percentage of English learners attaining proficiency in English/Language Arts will increase from 28.7 to 38% as measured by the CST, CMA, and CAPA, in order to move toward state-defined proficiency expectations in English/Language Arts. By September 2012, the LEA will meet the 95% participation rate for English learners assessed in Reading/Language Arts.

By September 2013, the percentage of English learners attaining proficiency in English/Language Arts will increase from 38 to 48% as measured by the CST, CMA, and CAPA, in order to move toward state-defined proficiency expectations in English/Language Arts. By September 2013, the LEA will meet the 95% participation rate for English learners assessed in Reading/Language Arts.

Filing Cabinet Count	3
Resources and state requirements for this goal Available	3

**STRATEGY Implement ELA Instruction, Time, Materials**

All English Learners will receive instruction in Reading/Language Arts that is differentiated to meet their language needs.

Filing Cabinet Count	0
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**ACTION STEP Provide appropriate ELA instruction**

- Teachers will include the following strategies to build on EL language proficiency:
- A focus on the four domains of language as related to R/LA and ELD standards: Reading, Writing, Speaking, and Listening
  - Strategies for engagement and structured language practice with an emphasis on academic and conversational language
  - Content and language objectives
  - Language functions and forms
  - Multiple Representations
  - Standards-based rigorous instruction

Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	02/20/2012 - 06/28/2013		
Tags	T3Y2, T3Y4		
Persons Responsible	Curtis Curriculum		

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GOAL **Goal 2C: AMAO 3 - AYP for EL Subgroup**

STRATEGY **Implement ELA Instruction, Time, Materials**

ACTION STEP **Provide appropriate ELA instruction**

TASKS 0 of 3 Complete

<b>Develop ELA strategies monitoring form</b>	Not Begun	Due 12/12/2011
District will provide monitoring form to measure teacher use of ELA strategies taught.		Curtis Curriculum (LEA)
<b>Principals will monitor teacher use of strategies</b>	Not Begun	Due 3/1/2012
Principals will monitor teacher use of strategies taught during PD and provide feedback to teachers. Monitoring will occur so that all ELA classrooms are monitored continuously.		Peter Principal (LEA) , Sofia Assist-Supt (LEA)
<b>Coaching provided in ELA strategies</b>	Not Begun	Due 2/17/2012
Principals will recommend which teachers need coaching and procure coaches from district.		Anna Administrator (LEA) , Curtis Curriculum (LEA) , Dorotea District (LEA) , Peter Principal (LEA)

ACTION STEP **Provide access to ELA Core**

All ELs will have access to ELA core, through ELA courses scaffolded to meet their needs, or, for those reading 2+years below grade level, through the ELA Intervention course (in lieu of core).

Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	11/21/2011 - 06/28/2013		

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**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**

**STRATEGY Implement ELA Instruction, Time, Materials**

**ACTION STEP Provide access to ELA Core**

TASKS 0 of 3 Complete

<b>Identify ELA Program/Materials for each EL</b>	Not Begun	
The ELD program director will work with registrars and principals to identify the materials provided to each EL in ELA.		Curtis Curriculum (LEA) , Elda EI Services (LEA) , Peter Principal (LEA)
<b>Principals will monitor ELA instruction of each EL</b>	Not Begun	Due 1/3/2011
Principals will monitor the time in which ELs receive ELA instruction by identifying each EL (Levels 1-5) and watching the ELA instruction they receive 3 times per year.		Elda EI Services (LEA) , Peter Principal (LEA)
<b>Report ELA Access for ELs to Leadership and BOE</b>	Not Begun	Due 3/15/2012
Principals report (written), 3X/yr, ELA instruction for ELs, when provided and instruction observed (e.g., students academic discussion, teacher lecture, paired reading, etc.) to Asst Supt for report to Leadership & BOE.		Peter Principal (LEA) , Sofia Assist-Supt (LEA)

**ACTION STEP Scaffold for Comprehensibility of ELA Content**

Teachers will use scaffolding strategies from the district training in the following areas:

- Writing content
- Language objectives
- Implementing instructional strategies that separate the main cognitive goal of the lesson into smaller, achievable tasks
- Expand the use of specific techniques to make the content comprehensible (e.g., pictures, graphic organizers, dramatizations)
- Increase verbal scaffolding (think aloud, paraphrasing, & contextualized definitions).
- Expand the use of procedural scaffolds (modeling/demonstration, one-on-one teaching, think pair share, small group instruction)
- Increase use of instructional scaffolds (graphic organizers and other schema, questioning, and visuals) (CDE 2010).

Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	02/27/2012 - 06/28/2013		
Tags	T3Y2, T3Y4		
Persons Responsible	Curtis Curriculum, Elda EI Services, Peter Principal		

## LEA PLAN

**Title III Sample Unified District**


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**GOAL Goal 2C: AMAO 3 - AYP for EL Subgroup**
**STRATEGY Implement ELA Instruction, Time, Materials****ACTION STEP Scaffold for Comprehensibility of ELA Content**

TASKS 0 of 4 Complete

**Write lesson plans**

Not Begun

Due 2/27/2012

Teachers will write lesson plans which reflect appropriate scaffolding and instructional techniques.

Peter Principal (LEA) , Sofia Assist-Supt (LEA)

**Review lesson plans and visit classrooms**

Not Begun

Due 2/27/2012

Principals will review lesson plans and visit classrooms 1-2 times a week to observe instructional strategies.

Peter Principal (LEA) , Sofia Assist-Supt (LEA)

**Provide feedback**

Not Begun

Due 3/4/2011

Principal will meet with each teacher during the week of his/her visitation and provided feedback on lesson plan and implemented lesson.

Peter Principal (LEA) , Sofia Assist-Supt (LEA)

**Share progress across district**

Not Begun

Due 3/30/2012

Principals will report teachers' progress implementing scaffolded ELA instruction during monthly Principal's meeting. Asst. Supt. will coach principal(s) if teacher progress is not evident.

Peter Principal (LEA) , Sofia Assist-Supt (LEA)

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LEA PLAN

**Title III Sample Unified District**

**GOAL Goal 2D: High Quality Professional Development**

The LEA will provide high quality professional development to teachers, administrators and other school or community-based personnel to improve the education of English learners.

- By June, 2013 95% of LEA teachers will receive professional development on research-based strategies to improve English learner attainment of English language proficiency and/or achievement in Reading/Language arts and/or Mathematics, as determined by the LEA needs assessment.
- By June, 2013 95% of LEA administrators will receive professional development on research-based strategies to improve English learner attainment of English language proficiency and/or achievement in reading/language arts and/or mathematics, as determined by the LEA needs assessment.
- By June, 2013 100% of teachers of English Language Development will be authorized to teach ELD.
- By June, 2013 100% of Reading/Language Arts and Mathematics teachers of English learners will be both highly qualified in the content area(s) and authorized to teach English learners.

Filing Cabinet Count	1	Budgeted:	\$333,100.00
Resources and state requirements for this goal Available	1		

**STRATEGY Provide training to all ELD teachers**

All teachers of ELD will receive training in the new ELD texts.

Filing Cabinet Count	0	Budgeted	\$26,500.00
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**ACTION STEP Implement calendar of trainings**

Create calendar based on availability of ELD Core text publishers to train and LEA coaches to support training with additional activities.

Status	Not Begun 11/22/2011	Filing Cabinet Count	0
Start-End Dates	02/10/2012 - 02/29/2012	Budgeted	\$26,500.00
Tags	ELD, T3Y2, T3Y4		
Persons Responsible	Anna Administrator, Elda EI Services		

**TASKS 0 of 2 Complete**

<b>Coordinate ELD training</b>	Not Begun	Due 2/28/2012
Coordinate training of new ELD core and supplemental materials.		Elda EI Services (LEA)
<b>Train ELD teachers</b>	Not Begun	Due 2/28/2012
All ELD teachers will be trained in ELD core and supplemental materials that are approved and adopted by the local BOE.		Elda EI Services (LEA) , Kurt Tester (LEA) , Sofia Assist-Supt (LEA)

LEA PLAN

**Title III Sample Unified District**

**GOAL Goal 2D: High Quality Professional Development**

**STRATEGY Train staff to scaffold content and language**

Provide PD that train teachers & principals to ' build students content knowledge & language proficiency through: • Using 4 language domains: R, W, S, L ; • Using language strengths of ELs; • Building background knowledge; • Using collaborative engagement strategies; • Providing structured language practice emphasizing academic and conversational language; • Using language functions and forms; • Using multiple representations of ideas to ensure comprehension; • Checking for understanding.

Filing Cabinet Count 0 Budgeted \$294,600.00

**ACTION STEP Research options for PD on Scaffolding**

discuss with county and other service providers structure of training and costs

Status Not Begun 11/22/2011 Filing Cabinet Count 0  
 Start-End Dates 12/15/2011 - 01/13/2012  
 Tags T3Y2, T3Y4  
 Persons Responsible Curtis Curriculum, Kurt Tester

**TASKS 0 of 3 Complete**

- Contact Title III COE Regional Lead** Not Begun Due 1/27/2012  
 Discuss providers and services with TA provider. Elda EI Services (LEA)
- Contact EL Corrdinators** Not Begun Due 2/17/2012  
 Meet with EL Coordinators at monthly meetings and find out who they have contracted with/recommend for this training and costs. Elda EI Services (LEA)
- Contract Service Provider** Not Begun Due 2/24/2012  
 Contract service provider for two days of training, TOT for Reading Coaches and ELD specialists in the district. Elda EI Services (LEA)

**ACTION STEP Train district coaches/curriculum specialists**

train all district curriculum coaches and ELD specialists on Scaffolding; 2 days of training

Status Not Begun 11/22/2011 Filing Cabinet Count 0  
 Start-End Dates 12/12/2011 - 12/16/2011 Budgeted \$159,600.00  
 Tags T3Y2, T3Y4  
 Persons Responsible Anna Administrator, Elda EI Services

LEA PLAN

**Title III Sample Unified District**

GOAL **Goal 2D: High Quality Professional Development**

STRATEGY **Train staff to scaffold content and language**

ACTION STEP **Train district coaches/curriculum specialists**

TASKS 0 of 3 Complete

<b>Put training date on district Master Calendar</b>	Not Begun	Due 2/10/2012
work together to come up with date for pd of coaches/specialists		Curtis Curriculum (LEA) , Elda EI Services (LEA)
<b>Create training</b>	Not Begun	Due 3/2/2012
produce training PPT and materials		Curtis Curriculum (LEA) , Elda EI Services (LEA)
<b>Provide training with demos by trainees</b>	Not Begun	Due 3/30/2012
Provide training - with opportunities for participants to demo their learning		Curtis Curriculum (LEA) , Elda EI Services (LEA)

ACTION STEP **Provide scaffolded content training**

LEA Coaches will provide LEA scaffolded content training to all principals and teachers during the spring semester.

Status	Not Begun 11/22/2011	Filing Cabinet Count	0
Start-End Dates	02/01/2012 - 03/30/2012	Budgeted	\$135,000.00
Tags	T3Y4		
Persons Responsible	Anna Administrator, Sofia Assist-Supt		

LEA PLAN

**Title III Sample Unified District**

GOAL **Goal 2D: High Quality Professional Development**

STRATEGY **Train staff to scaffold content and language**

ACTION STEP **Provide scaffolded content training**

TASKS 0 of 6 Complete

<b>Train all principals</b> Coaches will train all principals in scaffolded instruction to increase EL content knowledge and language skills.	Not Begun	Due 2/10/2012 Anna Administrator (LEA) , Dorotea District (LEA) , Elda El Services (LEA)
<b>Train all elementary teachers</b> Coaches will train all elementary teachers to scaffold their content.	Not Begun	Due 3/30/2012 Curtis Curriculum (LEA) , Elda El Services (LEA) , Sofia Assist-Supt (LEA)
<b>Train all secondary ELA teachers</b> Coaches will train all ELA teachers to scaffold their content.	Not Begun	Due 2/17/2012 Anna Administrator (LEA) , Dorotea District (LEA) , Elda El Services (LEA)
<b>Train all secondary Math teachers</b> Coaches will train all secondary Math teachers to scaffold their content.	Not Begun	Due 2/24/2012 Anna Administrator (LEA) , Dorotea District (LEA) , Elda El Services (LEA)
<b>Train secondary Social Science Teachers</b> Coaches will train all secondary Social Science teachers to scaffold their content.	Not Begun	Due 3/2/2012 Anna Administrator (LEA) , Dorotea District (LEA) , Elda El Services (LEA)
<b>Train secondary Science teachers</b> Coaches will train all secondary Science teachers to scaffold their content.	Not Begun	Due 3/9/2012 Anna Administrator (LEA) , Dorotea District (LEA) , Elda El Services (LEA)

STRATEGY **Provide training to all Intervention teachers**

Based on textbook adopted, publisher will provide training on use of intervention materials with LTEL and other students.

Filing Cabinet Count 0 Budgeted \$12,000.00

ACTION STEP **Arrange training with publisher**

LEA PLAN

**Title III Sample Unified District**

GOAL **Goal 2D: High Quality Professional Development**

STRATEGY **Provide training to all Intervention teachers**

ACTION STEP **Arrange training with publisher**

Find dates for 2 hour trainings after school for all intervention teachers. Provide coaching as follow up.

Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	01/27/2012 - 03/23/2012	Budgeted	\$12,000.00
Tags	T3Y2, T3Y4		
Persons Responsible	Curtis Curriculum, Elda El Services		

TASKS 0 of 2 Complete

<b>Contact publisher</b> get dates	Not Begun	Due 1/27/2012 Curtis Curriculum (LEA)
<b>Do P.O.</b> get approval	Not Begun	Due 2/10/2012 Bertha Budget (LEA) , Curtis Curriculum (LEA)

ACTION STEP **Provide follow-up coaching**

Reading coaches will provide demo lessons for all intervention teachers during the first 2 weeks implementing the program. They will return monthly, watching implementing, providing feedback, and coaching if required.

Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	02/29/2012 - 06/28/2013		
Tags	T3Y2, T3Y4		
Persons Responsible	Curtis Curriculum		

TASKS 0 of 2 Complete

<b>Provide monthly coaching</b> March 2011-June 2012	Not Begun	Due 6/28/2013 Curtis Curriculum (LEA)
<b>Report results of coaching to principals</b> District reading coaches will provide results of feedback and coaching of teachers at each school. Monthly.	Not Begun	Due 6/28/2013 Curtis Curriculum (LEA)

LEA PLAN

**Title III Sample Unified District**

**GOAL Goal 2D: High Quality Professional Development**

**STRATEGY Professional Development of Administrators**

LEA and site administrators will receive professional development on research-based strategies to improve English learner attainment of English language proficiency and grade level content standards.

Filing Cabinet Count 0

**ACTION STEP Provide Training to All Administrators**

Trainings will focus on recognizing and promoting effective, standards-based instruction including, but not limited to the following EL instructional strategies: SDAIE/scaffolding, ELD/RLA connections, use of assessments to inform practice, full implementation of the adopted ELD, intervention, and ELA programs, differentiated instruction, language objectives, monitoring for effective program implementation

Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	01/09/2012 - 06/28/2013		
Tags	T3Y2, T3Y4		
Persons Responsible	Sofia Assist-Supt, Elda EI Services		

TASKS 0 of 3 Complete

<b>Schedule PD days for Principals</b>	Not Begun	Due 12/5/2011
Asst Supt will work with Curriculum and EL Services to coordinate Principal training on strategies and how to monitor and provide feedback.		Curtis Curriculum (LEA) , Elda EI Services (LEA) , Sofia Assist-Supt (LEA)
<b>Implement PD</b>	Not Begun	Due 1/16/2012
Implement group PD for principals on strategies		Curtis Curriculum (LEA) , Elda EI Services (LEA) , Sofia Assist-Supt (LEA)
<b>Provide Principal Coaching</b>	Not Begun	Due 1/23/2012
District coaches will work with principals to understand monitoring of use of strategies, co-observing with them (at least 2 times/year) and discussing what they saw, kinds of feedback to provide, etc.		Curtis Curriculum (LEA) , Elda EI Services (LEA) , Sofia Assist-Supt (LEA)

LEA PLAN

**Title III Sample Unified District**

**GOAL Goal 2E: Parent and Community Participation**

An increasing percentage of English learners' parents will be active participants in the education of their children.

By June 2012 the LEA will improve and increase parent outreach strategies so that 80% of parents are active participants in the education of their children

Filing Cabinet Count	0	Budgeted:	\$4,080.00
Resources and state requirements for this goal Available	1		

**STRATEGY Improve knowledge of policies/procedures/programs**

School sites will improve parent knowledge of school policies, procedures, programs and expectations.

Filing Cabinet Count	0
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**ACTION STEP Notify parents of DELAC meetings**

Notification of DELAC meetings in both English and Spanish at least 72 hours prior to meetings.

Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	01/02/2012 - 06/28/2013		
Tags	T3Y2, T3Y4, Parent		
Persons Responsible	Anna Administrator		

TASKS 0 of 2 Complete

<b>Provide DELAC Agenda Hard Copy</b>	Not Begun	
Hard copy of meeting agenda will be posted in a visible location 72 hours prior to each meeting.		Anna Administrator (LEA)

<b>Post DELAC Agenda on Web</b>	Not Begun	
DELAC meeting schedule and agenda will be posted on school/teacher website		Anna Administrator (LEA) , Ted Techie (LEA)

**ACTION STEP Provide Orientation Meetings**

LEA PLAN

**Title III Sample Unified District**

**GOAL Goal 2E: Parent and Community Participation**

**STRATEGY Improve knowledge of policies/procedures/programs**

**ACTION STEP Provide Orientation Meetings**

New student orientations will be held for both incoming kindergarten students and newly enrolled students in grades 1-8.

Status	Not Begun	11/28/2011	Filing Cabinet Count	0
Start-End Dates	12/01/2011 - 06/28/2013			
Tags	T3Y2, T3Y4, Parent			
Persons Responsible	Anna Administrator			

**TASKS 0 of 3 Complete**

<b>Provide Kindergarten orientation</b>	Not Begun	Due 8/1/2012
Kindergarten orientation will be held at each elementary site prior to the start of the school year. LEA will provide sample script/activities.		Dorotea District (LEA) , Elda El Services (LEA) , Peter Principal (LEA) , Sofia Assist-Supt (LEA)

<b>Provide new student orientation</b>	Not Begun	Due 1/27/2012
School sites will hold an orientation meeting twice per year for newly enrolled students. (Fall and Spring). LEA will help school designee plan.		Anna Administrator (LEA) , Dorotea District (LEA) , Peter Principal (LEA)

<b>Develop New Student Partnership</b>	Not Begun	Due 4/27/2012
Establish elementary to middle school and middle to high school new student/leadership student partnership orientation, to bridge student to student relationships.		Anna Administrator (LEA) , Curtis Curriculum (LEA)

**ACTION STEP Produce EL Newsletters**

A newsletter will be created each trimester by LEA. Newsletter to include each site's EL program components, monthly highlights, and other pertinent information.

Status	Not Begun	11/28/2011	Filing Cabinet Count	0
Start-End Dates	12/01/2011 - 06/28/2013			
Tags	T3Y2, T3Y4, Parent			
Persons Responsible	Dorotea District			

LEA PLAN

**Title III Sample Unified District**

**GOAL Goal 2E: Parent and Community Participation**

**STRATEGY Improve knowledge of policies/procedures/programs**

**ACTION STEP Produce EL Newsletters**

TASKS 0 of 3 Complete

<b>Solicit EL news from sites</b> every two months, ask for updates from ELACs and site administrators	Not Begun	Due 6/28/2013 Anna Administrator (LEA) , Dorotea District (LEA)
<b>Create and translate newsletters</b> create district EL newsletters. provide in English and major languages (15%+ of students).	Not Begun	Due 6/28/2013 Anna Administrator (LEA) , Dorotea District (LEA)
<b>Distribute newsletters</b> Through DELAC, ELAC, PTSA, site administrators to teachers to backbacks!	Not Begun	Due 6/28/2013 Anna Administrator (LEA)

**STRATEGY Provide Parent Education Classes**

LEA/Coordinator/Principals will provide parent education classes in on topics determined in consultation with parents to help them become more active participants. Potential topics: grade level standards and how to help their child learn the standards, education/career needs, child rearing, barriers to parent involvement; homework help; instructional goals. Parent education classes will be held at least three times per year at each site.

Filing Cabinet Count 0 Budgeted \$4,080.00

**ACTION STEP Offer Parent Education**

The LEA will assist each school site develop and implement a parent education program to focus on the needs of the ELs at their school.

Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	08/15/2012 - 06/28/2013	Budgeted	\$4,080.00
Tags	T3Y2, T3Y4, Parent		
Persons Responsible	Anna Administrator, Elda El Services		

TASKS 0 of 10 Complete

<b>Prepare Parent survey</b> Prepare parent involvement survey with DELAC input.	Not Begun	Due 6/29/2012 Anna Administrator (LEA) , Ted Techie (LEA)
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## LEA PLAN

**Title III Sample Unified District****GOAL Goal 2E: Parent and Community Participation****STRATEGY Provide Parent Education Classes****ACTION STEP Offer Parent Education**

<b>Disseminate and Tally Survey</b>	Not Begun	Due 7/27/2012
Tally topics, dates, times, training locations.		Ted Techie (LEA)
<b>Develop Program</b>	Not Begun	Due 8/13/2012
Parent education program developed for the 2012-2013 school year (identify site, parent outreach, recruitment, number of students). Arrange/contracting options/vendors to provide workshops.		Anna Administrator (LEA)
<b>Implement Parent Education Program</b>	Not Begun	Due 6/28/2013
Each site will offer and conduct parent education opportunities at least 3 times per year.		Anna Administrator (LEA) , Peter Principal (LEA)
<b>Present to ELAC</b>	Not Begun	Due 9/7/2012
Present 2012-2013 school year Parent Education Plan to ELAC		Anna Administrator (LEA) , Peter Principal (LEA)
<b>Place Parent Ed Classes on Master Calendar</b>	Not Begun	Due 9/14/2012
Place Parent Education dates on master calendar for 2011-2012 school year.		Anna Administrator (LEA)
<b>Disseminate Course info to Parents</b>	Not Begun	Due 8/24/2012
Determine training locations, prepare parent schedule, and disseminate information on sessions. Send flyers and registration forms. Send out reminder using Teleparent prior to each workshop. Announce workshops to DELAC, ELAC, and parents.		Anna Administrator (LEA)
<b>Offer Family Literacy Day/Night</b>	Not Begun	Due 2/16/2012
The LEA Parent Coordinator will work with Principals will hold Family Literacy day/night to provide parents with reading and literacy skills in English and Spanish that will help them tutor their children.		Anna Administrator (LEA) , Peter Principal (LEA)

LEA PLAN

**Title III Sample Unified District**

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GOAL **Goal 2E: Parent and Community Participation**

STRATEGY **Provide Parent Education Classes**

ACTION STEP **Offer Parent Education**

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<b>Implement Latino Literacy Project</b>	Not Begun	Due 3/1/2012
Previously trained teachers will hold a 10-week family literacy program for parents to learn techniques for reading with their children.		
<hr/>		
<b>Provide MS/HS Awareness Program</b>	Not Begun	Due 4/27/2012
The parent-student interactive Middle and High School Awareness program provides ELD opportunities while building early college/career awareness by exploring the cultural and familial situations that arise within Latino families.		

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LEA PLAN

**Title III Sample Unified District**

**GOAL Goal 5A: Increase Graduation Rates**

- By June 2012, the graduation rate will increase from 79% to 85%.
- By June 2012, the English learner graduation rate will increase from 54% to 64%.
- By June 2013, the graduation rate will increase from 85% to 91%.

By June 2013, the English Learner graduation rate will increase from 64% to 75%.

Filing Cabinet Count	0	Budgeted:	\$300,000.00
Resources and state requirements for this goal Available	1		

**STRATEGY Provide Credit Recovery**

Our high schools do not have credit-recovery programs for any students. We will explore credit recovery on-line programs and implement one in each high school, targeting our ELs.

Filing Cabinet Count	0	Budgeted	\$300,000.00
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**ACTION STEP Research Credit Recovery Programs**

Conduct a search of available Credit Recovery Programs. Create a matrix comparing their advantages, disadvantages, costs, etc.

Status	Not Begun 11/09/2010	Filing Cabinet Count	0
Start-End Dates	12/09/2011 - 01/06/2012		
Tags	T3Y2, T3Y4		
Persons Responsible	Curtis Curriculum		

TASKS 0 of 2 Complete

<b>Assign staff</b>	Not Begun	Due 12/12/2011
assign high school counselor		Curtis Curriculum (LEA) , Peter Principal (LEA)
<b>Contact providers</b>	Not Begun	Due 12/19/2011
Principals will provide time for staff to contact providers to find costs and other information		Curtis Curriculum (LEA) , Peter Principal (LEA)

**ACTION STEP Implement Credit Recovery Program**

LEA PLAN

**Title III Sample Unified District**

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GOAL **Goal 5A: Increase Graduation Rates**

STRATEGY **Provide Credit Recovery**

ACTION STEP **Implement Credit Recovery Program**

Ted Techie from District will meet with high school counselors and train them in using the credit recovery program selected and which students are eligible.

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Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	01/27/2012 - 06/28/2013	Budgeted	\$300,000.00
Tags	T3Y2, T3Y4		
Persons Responsible	Ted Techie		

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TASKS 0 of 3 Complete

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<b>Set up schedule for counselor training</b> at two high schools	Not Begun	Due 12/23/2011 Ted Techie (LEA)
<b>Provide training</b> District tech support will train high school counselors to implement the program	Not Begun	Due 1/6/2012 Ted Techie (LEA)
<b>Principal/counselor meetings and reporting</b> Principal will meet monthly with counselors to discuss credit recovery program progress/implementation and then report (orally) to monthly leadership meetings.	Not Begun	Due 2/10/2012 Peter Principal (LEA)

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ACTION STEP **Implement 2+2 or Early College Program**

LEA PLAN

**Title III Sample Unified District**

GOAL **Goal 5A: Increase Graduation Rates**

STRATEGY **Provide Credit Recovery**

ACTION STEP **Implement 2+2 or Early College Program**

Early College High Schools are small, autonomous schools that blend high school and college into a coherent educational program:

They are designed so that all students can achieve two years of college credit at the same time they are earning a high school diploma (within four to five years of entering ninth grade).

Students start college work based on their performance.

By reaching out to middle schools or starting with the seventh grade and providing extensive support, Early College High Schools ensure that all students are ready for college-level courses in high school.

Early College High Schools are designed for young people who are underrepresented in postsecondary education, including: students who have not had access to the academic preparation needed to meet college readiness standards, students for whom the cost of college is prohibitive, students of color, first generation college-goers, and English language learners.

Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	12/05/2011 - 06/28/2013		
Tags	T3Y2, T3Y4		
Persons Responsible	Curtis Curriculum		

LEA PLAN

**Title III Sample Unified District**

GOAL **Goal 5A: Increase Graduation Rates**

STRATEGY **Provide Credit Recovery**

ACTION STEP **Implement 2+2 or Early College Program**

TASKS 0 of 5 Complete

<b>Research 2 X 2 programs</b>	Not Begun	Due 12/16/2011
Principal assign staff to research closely available programs.		Peter Principal (LEA) , Sofia Assist-Supt (LEA)
<b>Make recommendations</b>	Not Begun	Due 1/27/2012
High school staff assigned to research 2X2 programs will meet and make recommendation to principals, who in turn will recommend program to Asst Supt.		Peter Principal (LEA) , Sofia Assist-Supt (LEA)
<b>Develop 2X2 Program</b>	Not Begun	Due 6/29/2012
Asst Supt will work with district resource teachers and specialists to develop program to be implemented in Fall		Anna Administrator (LEA) , Curtis Curriculum (LEA) , Dorotea District (LEA) , Sofia Assist-Supt (LEA)
<b>Submit 2 X 2 Policy to BOE</b>	Not Begun	Due 3/16/2012
Asst Supt develops and takes policy to BOE for approval.		Sofia Assist-Supt (LEA)
<b>Disseminate 2 X 2 Information</b>	Not Begun	Due 4/20/2012
counselors announce to homerooms, students enroll		Peter Principal (LEA) , Sofia Assist-Supt (LEA)

STRATEGY **Provide Portable Ass. Study Seq.(PASS)/Cyber High**

The PASS Program assists migratory students in grades nine to twelve to receive credits toward graduation. The courses of study, available in English and Spanish, are designed to supplement the regular program of instruction. There is no fee for any identified migrant student. The mission of the PASS Program is to provide standards based curriculum in a modular design so students can accrue credit one unit at a time and graduate from High School.

Filing Cabinet Count 0

ACTION STEP **Evaluate credit needs of migrant students**

LEA PLAN

**Title III Sample Unified District**

GOAL **Goal 5A: Increase Graduation Rates**

STRATEGY **Provide Portable Ass. Study Seq.(PASS)/Cyber High**

ACTION STEP **Evaluate credit needs of migrant students**

Counselors will evaluate transcripts of all migrant students, identifying students by course needs.

Status	Not Begun	11/30/2011	Filing Cabinet Count	0
Start-End Dates	02/01/2012 - 02/28/2012			
Tags	T3Y2, T3Y4			
Persons Responsible	Anna Administrator, Peter Principal			

TASKS 0 of 3 Complete

<b>Assign counselors to task</b>	Not Begun	Due 2/10/2012
Principals assign counselors to task.		Peter Principal (LEA)
<b>Counselors evaluate credit of migrant students</b>	Not Begun	Due 3/23/2012
look through transcripts and make lists of students by courses needed to graduate		Peter Principal (LEA)
<b>Provide list to Assist Supt</b>	Not Begun	Due 3/30/2012
Provide list of students by courses needed to asst supt		Peter Principal (LEA) , Sofia Assist-Supt (LEA)

ACTION STEP **Fresno PASS/Cyber Director Presents to HS Staff**

Asst Supt contacts director of PASS at Fresno COE and arranges for presentation to faculty from both high schools.

Status	Not Begun	11/30/2011	Filing Cabinet Count	0
Start-End Dates	01/03/2012 - 01/13/2012			
Tags	T3Y2, T3Y4			
Persons Responsible	Sofia Assist-Supt			

LEA PLAN

**Title III Sample Unified District**

**GOAL Goal 5A: Increase Graduation Rates**

**STRATEGY Provide Portable Ass. Study Seq.(PASS)/Cyber High**

**ACTION STEP Fresno PASS/Cyber Director Presents to HS Staff**

TASKS 0 of 3 Complete

<b>Set up presentation date</b>	Not Begun	Due 1/27/2012
Asst Supt procures date for Fresno PASS/Cyber Director to present to HS staff on program		Sofia Assist-Supt (LEA)
<b>Send invitations to attend</b>	Not Begun	Due 2/10/2012
Send invitations to attend to site administrators and high school counselors.		Anna Administrator (LEA) , Sofia Assist-Supt (LEA)
<b>Provide presentation</b>	Not Begun	Due 3/16/2012
presentation is made		Sofia Assist-Supt (LEA)

**ACTION STEP Contact each HS migrant student re:enrollment**

Counselors will meet with each migrant student, with a translator if necessary, to explain the PASS/CYBER program, and will enroll them in courses.

Status	Not Begun 11/30/2011	Filing Cabinet Count	0
Start-End Dates	01/23/2012 - 02/03/2012		
Persons Responsible	Sofia Assist-Supt, Peter Principal		

TASKS 0 of 5 Complete

<b>Create letter to parents</b>	Not Begun	Due 2/3/2012
regarding program - translate into languages (15).		Anna Administrator (LEA) , Dorotea District (LEA)
<b>Schedule meetings with students</b>	Not Begun	Due 3/2/2012
Counselors schedule meetings with ELs (not during core, if possible)		Peter Principal (LEA)
<b>Hold meetings</b>	Not Begun	Due 3/16/2012
Have meeting with students, take notes; give letter for parents to student.		Peter Principal (LEA) , Sofia Assist-Supt (LEA)
<b>Collect signed letters</b>	Not Begun	Due 3/30/2012
collect signed letters from migrant students		Peter Principal (LEA)
<b>Enroll students in program</b>	Not Begun	
have after school meeting with all students who returned forms		Peter Principal (LEA)

**ACTION STEP Meet with Migrant Students Enrolled in PASS/Cyber**

LEA PLAN

**Title III Sample Unified District**

**GOAL Goal 5A: Increase Graduation Rates**

**STRATEGY Provide Portable Ass. Study Seq.(PASS)/Cyber High**

**ACTION STEP Meet with Migrant Students Enrolled in PASS/Cyber**

HS counselors will meet monthly with migrant students who are enrolled in PASS/Cyber courses and ensure course completion.

Status	Not Begun	11/30/2011	Filing Cabinet Count	0
Start-End Dates	02/29/2012 - 06/28/2013			
Tags	T3Y2, T3Y4			
Persons Responsible	Curtis Curriculum, Elda El Services, Peter Principal			

**TASKS 0 of 2 Complete**

<b>Hold monthly meetings with students</b>	Not Begun	Due 6/28/2013
Meet with students individually - each month- though June 2013		Curtis Curriculum (LEA) , Peter Principal (LEA)
<b>Provide updates to principal</b>	Not Begun	Due 6/28/2013
Monthly updates on program to principal by counselor(s)		Curtis Curriculum (LEA) , Peter Principal (LEA)

**ACTION STEP Evaluate course credit recovery through PASS/Cyber**

Counselors will evaluate (compare passing rates with this year and previous years on selected courses).

Status	Not Begun	11/30/2011	Filing Cabinet Count	0
Start-End Dates	06/29/2012 - 06/28/2013			
Tags	T3Y2, T3Y4			
Persons Responsible	Anna Administrator, Sofia Assist-Supt, Peter Principal			

## LEA PLAN

**Title III Sample Unified District**

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**GOAL Goal 5A: Increase Graduation Rates****STRATEGY Provide Portable Ass. Study Seq.(PASS)/Cyber High****ACTION STEP Evaluate course credit recovery through PASS/Cyber**

TASKS 0 of 3 Complete

<b>Gather relevant data</b>	Not Begun	Due 6/28/2013
gather data on migrant students from past years in grades 9 -12 and their credit needs; compare with this year's credit recovery (spring and end of Summer 2012, fall 2012 and spring 2013)		Curtis Curriculum (LEA) , Deloren Data (LEA) , Peter Principal (LEA)
<b>Provide data to district by school</b>	Not Begun	Due 6/28/2013
Curtis Curriculum and Deloren Data receive and review data - June 2012, Sept 2012, Feb 2013, June 2013		Curtis Curriculum (LEA) , Deloren Data (LEA)
<b>Write evaluation reports</b>	Not Begun	Due 6/28/2013
June 2012, Sept 2012, Feb 2013, June 2013		Deloren Data (LEA) , Dorotea District (LEA) , Elda El Services (LEA)

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LEA PLAN

**Title III Sample Unified District**

**GOAL Goal 5B: Decrease Dropout Rates**

- By June 2012, the dropout rate from 14 % to 10%.
- By June 2012, the English learner dropout rate will decrease from 32% to 20%
- By June 2013, the dropout rate from 14 % to 10%.
- By June 2013, the English learner dropout rate will decrease from 32% to 20%.

Filing Cabinet Count	0	Budgeted:	\$379,500.00
Resources and state requirements for this goal Available	1		

**STRATEGY Pilot Drop Out Prevention/Intervention Programs**

Our schools do not have drop-out prevention/intervention programs in place for any students. Therefore, each middle school (3) and high school (2) will pilot with their ELs one of the drop-out prevention programs identified by the What Works Clearinghouse as research-based and effective.

Filing Cabinet Count	0	Budgeted	\$379,500.00
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**ACTION STEP Review of Research on Dropout Prevention**

District research and curriculum staff will team to present an overview of the research on risk factors and drop out prevention to principals, with follow-up activities regarding exemplary programs. The research shall focus on the following WWC recommendations:

- Utilize data systems that support a realistic diagnosis of the number of students who drop out and that help identify individual students at high risk of dropping out.
- Assign adult advocates to students at risk of dropping out.
- Provide academic support and enrichment to improve academic performance.
- Implement programs to improve students' classroom behavior and social skills. Personalize the learning environment and instructional process.
- Provide rigorous and relevant instruction to better engage students in learning and provide the skills needed to graduate and to serve them after they leave school.

Status	Not Begun 11/28/2011	Filing Cabinet Count	0
Start-End Dates	01/09/2012 - 02/01/2012		
Tags	T3Y2, T3Y4		
Persons Responsible	Sofia Assist-Supt, Curtis Curriculum, Deloren Data		

LEA PLAN

**Title III Sample Unified District**

**GOAL Goal 5B: Decrease Dropout Rates**

**STRATEGY Pilot Drop Out Prevention/Intervention Programs**

**ACTION STEP Review of Research on Dropout Prevention**

TASKS 0 of 3 Complete

<b>Assign task</b> determine 1-2 staff to do research	Not Begun	Due 1/27/2012 Sofia Assist-Supt (LEA)
<b>Review research</b> Use EPSCO and other web-based searches, including What works clearinghouse to review	Not Begun	Due 2/10/2012 Sofia Assist-Supt (LEA)
<b>Make recommendations</b> Based on review of research	Not Begun	Due 2/24/2012 Sofia Assist-Supt (LEA)

**ACTION STEP Convene MS/HS Principals**

Determine which programs to pilot

Status	Not Begun 11/30/2011	Filing Cabinet Count	0
Start-End Dates	02/10/2012 - 02/24/2012		
Tags	T3Y2, T3Y4		
Persons Responsible	Anna Administrator, Sofia Assist-Supt, Peter Principal		

TASKS 0 of 1 Complete

<b>Discuss recommendations with Principals</b> Asst supt discuss with principals and select program	Not Begun	Due 3/2/2012 Peter Principal (LEA) , Sofia Assist-Supt (LEA)
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**ACTION STEP Implement Pilot Programs**

Each principal will be responsible for implementing (500 ore more ELs) and evaluating pilot of dropout prevention program. Will provide monthly reports to leadership team.

Status	Not Begun 11/30/2011	Filing Cabinet Count	0
Start-End Dates	02/01/2012 - 06/29/2012	Budgeted	\$379,500.00
Tags	T3Y2, T3Y4		
Persons Responsible	Anna Administrator, Sofia Assist-Supt, Peter Principal		

LEA PLAN

**Title III Sample Unified District**

GOAL **Goal 5B: Decrease Dropout Rates**

STRATEGY **Pilot Drop Out Prevention/Intervention Programs**

ACTION STEP **Implement Pilot Programs**

TASKS 0 of 5 Complete

<b>Contract Dropout Intervention Providers</b>	Not Begun	Due 1/27/2012
Contracts through district with Intervention Provider selected by each school.		
Anna Administrator (LEA) , Sofia Assist-Supt (LEA)		
<b>Report to March Leadership Team</b>	Not Begun	Due 3/1/2012
Principals will provide written and oral reports and discuss how programs have been implemented.		
Peter Principal (LEA) , Sofia Assist-Supt (LEA)		
<b>Report to April Leadership Team</b>	Not Begun	Due 4/5/2012
Principals will provided written and oral reports and discuss implementation issues.		
Peter Principal (LEA) , Sofia Assist-Supt (LEA)		
<b>Report to May Leadership Team</b>	Not Begun	Due 5/3/2012
Principals will report, written and oral, and discuss continued implementation issues, focusing on strengths of their particular pilots.		
Peter Principal (LEA) , Sofia Assist-Supt (LEA)		
<b>Provide Evaluation to Leadership Team</b>	Not Begun	Due 6/7/2012
Principals will provide written and oral evaluation of their Dropout prevention pilot. Discuss next year and select appropriate programs to continue.		
Peter Principal (LEA) , Sofia Assist-Supt (LEA)		

STRATEGY **Involve Parents in understanding why ELs drop out**

Provide summary report and Powerpoint presentation on risk-factors associated with ELs dropping out and recommendations from research. Facilitate discussion of those appropriate to the EL population in our district. Determine possible solutions that involve parents.

Filing Cabinet Count 0

ACTION STEP **Facilitate discussion**

LEA PLAN

**Title III Sample Unified District**

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GOAL **Goal 5B: Decrease Dropout Rates**

STRATEGY **Involve Parents in understanding why ELs drop out**

ACTION STEP **Facilitate discussion**

LEA will facilitate discussion with DELAC members on their perceptions of why ELs drop out, then review the research and discuss next steps.

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Status	Not Begun	12/08/2011	Filing Cabinet Count	0
Start-End Dates	03/09/2012 - 03/09/2012			
Tags	T3Y2, T3Y4, Parent			
Persons Responsible	Anna Administrator, Elda El Services			

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TASKS 0 of 2 Complete

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<b>Plan facilitation activities</b>	Not Begun	Due 2/17/2012
design activities to facilitate discussion		Dorotea District (LEA) , Sofia Assist-Supt (LEA)
<b>Lead discussion with translator</b>	Not Begun	Due 3/2/2012
have translators available in languages spoke by 15% or more of parents		Dorotea District (LEA)

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ACTION STEP **Disseminate Summary of DELAC Mtng on EL Dropouts**

LEA will summarize meeting highlights and send to all EL Parents in district.

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Status	Not Begun	12/08/2011	Filing Cabinet Count	0
Start-End Dates	03/23/2012 - 03/30/2012			
Tags	T3Y2, T3Y4, Parent			
Persons Responsible	Anna Administrator, Elda El Services			

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LEA PLAN

**Title III Sample Unified District**

GOAL **Goal 5B: Decrease Dropout Rates**

STRATEGY **Involve Parents in understanding why ELs drop out**

ACTION STEP **Disseminate Summary of DELAC Mtng on EL Dropouts**

TASKS 0 of 5 Complete

<b>Take notes at meeting</b>	Not Begun	Due 3/2/2012
assign note taker during DELAC		Dorotea District (LEA)
<b>Review notes</b>	Not Begun	Due 3/9/2012
review and edit notes		Anna Administrator (LEA) , Dorotea District (LEA) , Sofia Assist-Supt (LEA)
<b>Send summary to all DELAC and ELACs</b>	Not Begun	Due 3/16/2012
send to members - ensure translations		Anna Administrator (LEA)
<b>Send to site principals</b>	Not Begun	Due 3/23/2012
send translations and English version of summary to be distributed to EL parents		Anna Administrator (LEA) , Peter Principal (LEA)
<b>Discuss with EL students</b>	Not Begun	Due 3/23/2012
discuss summary with EL students and gather their suggestion for solutions. Distribute saummary for parents.		Peter Principal (LEA)

ACTION STEP **Conduct EL Droupout discussions at ELACs**

DELAC will work with ELAC Presidents/Chairs to help them facilitate discussion and conclusions at each site.

Status	Not Begun 12/08/2011	Filing Cabinet Count	0
Start-End Dates	04/02/2012 - 06/01/2012		
Tags	T3Y2, T3Y4, Parent		
Persons Responsible	Anna Administrator, Dorotea District		

TASKS 0 of 1 Complete

<b>Facilitate in similar fashion with ELACs</b>	Not Begun	Due 3/23/2012
district conducts facilitated discussion around summary of DELAC meeting on EL dropouts. Get input and suggestions.		Dorotea District (LEA) , Elda EI Services (LEA)

LEA PLAN

**Title III Sample Unified District**

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GOAL **Goal 5C: Increase Enrollment in AP Courses**

- By June, 2011 the percentage of students enrolled in AP courses will increase by \_\_%.
  - By (month/year), the percentage of English learners enrolled in AP courses will increase from \_\_to\_\_%.
- 

Filing Cabinet Count	0
Resources and state requirements for this goal Available	1

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LEA PLAN

**Title III Sample Unified District**

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GOAL **Goal 1A: Proficiency in Reading/Language Arts**

All students will attain proficiency or better in Reading/Language Arts by 2013-2014.

By September 2011, the percentage of all students, including all student groups (English learners, students with disabilities, socioeconomically disadvantaged, Hispanic, African-American, other significant student groups) scoring at proficiency and above will increase according to the following targets as measured by the reading/language arts portion of the California Standards Test (CST).

- All students from \_\_\_% to \_\_\_%
  - English learner (EL) from \_\_\_% to \_\_\_% •
  - Students with disabilities (SWD) from \_\_\_% to \_\_\_%
  - Socio-economically disadvantaged (SED) from \_\_\_% to \_\_\_%
  - LEA defined group \_\_\_\_\_ from \_\_\_% to \_\_\_%.
- Addressed for English learners in T3Y4 Plan in Goal 2C

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Filing Cabinet Count	0
Resources and state requirements for this goal Available	4

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LEA PLAN

**Title III Sample Unified District**

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**GOAL Goal 1B: Proficiency in Mathematics**

All students will attain proficiency or better in mathematics by 2013-2014.

By June 2011, the percentage of all students, including all student groups (English learners, students with disabilities, socioeconomically disadvantaged, Hispanic, African-American, other significant student groups) scoring at proficiency and above will increase according to the following targets as measured by the Mathematics portion of the California Standards Test (CST):

- All students from \_\_\_% to \_\_\_%
  - English learner (EL) from \_\_\_% to \_\_\_%
  - Students with disabilities (SWD) from \_\_\_% to \_\_\_%
  - Socio-economically disadvantaged (SED) from \_\_\_% to \_\_\_%
  - LEA defined group \_\_\_\_\_ from \_\_\_% to \_\_\_%.
- Addressed for English learners in T3Y4 Plan in Goal 2C

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Filing Cabinet Count	0
Resources and state requirements for this goal Available	4

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LEA PLAN

**Title III Sample Unified District**

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GOAL **Goal 2F: Parental Notification**

The LEA will provide required communications to parents in a timely manner.

- By (month/year) the LEA will provide \_\_\_% of parents of ELs with the following information regarding their children, in a language parents can understand:
  - o identification as EL;
  - o program placement options;
  - o program placement notification;
  - o English language proficiency level, as determined by CELDT results and any local English Proficiency assessments used;
  - o academic achievement level;
  - o redesignation information; and
  - o at the high school level, graduation requirements and annual notification of their students' progress toward meeting those requirements.

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Filing Cabinet Count	0
Resources and state requirements for this goal Available	1

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LEA PLAN

**Title III Sample Unified District**

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GOAL **Goal 2G: Services for Immigrant Students**

The LEA will provide high quality Instruction and Support Services to all immigrant students.

- By (month/year) enhanced instructional opportunities will be provided to \_\_\_% of immigrant students and their families.

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Filing Cabinet Count	0
Resources and state requirements for this goal Available	1

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<b>TOTAL PLAN FUNDS:</b>	<b>\$2,626,712.00</b>
Budgeted	\$1,558,680.00
Actual	\$0.00